

Proposed Agenda

Minnesota Annual Conference of the United Methodist Church Council on Finance and Administration and Human Resources Team

September 7, 2017

**Minnesota Church Center
122 W Franklin Avenue, Suite 508
Minneapolis, MN
12:00 – 4:00 p.m.**

- I. OPENING MATTERS
 - A. Orientation
 - B. Call to order, welcome new members, and devotions
 - C. Adoption of agenda
 - D. Approval of April 20, 2017 CFA and March 2, 2017 HRT minutes
 - E. Election of Officers
 - F. Report of CFA Chair
 - G. Report of Treasurer
 - H. Other

- II. NEW BUSINESS
 - A. Liaison roles
 - B. Approval of 2016 Audit Report
 - C. Review of credit card holders
 - D. Approval of Employee Handbook
 - E. Approval of \$250,000 line of credit
 - F. 2019 budget process
 - G. Orientation Continued: Journey To Vitality with Cindy Gregorson

- III. CLOSING
 - A. Completion of forms and vouchers

- IV. ADJOURNMENT

2017/2018 Meeting Dates:

- Wednesday December 6, 2017
- Friday, January 12, 2018 Conference call
- Thursday February 22, 2018
- Thursday April 19, 2018
- Annual Conference 2018 May 30-June 1: Meeting if needed