



Minnesota
Annual Conference
of the United Methodist Church

Online Forms for Candidacy Process

(Name of Form/Person or Group responsible for submission)

Candidate Application for Clergy Relationship/**Candidate**

<https://mnumc-reg.brtapp.com/ApplicationforClergyRelationshipBOOM>

Biographical Information/**Candidate**

<https://mnumc-reg.brtapp.com/BiographicalInformation>

SPRC Recommendation for Candidacy/**SPRC Chairperson**

<https://mnumc-reg.brtapp.com/SPRCRecommendationforCandidacy>

Form 3 Church Conference Candidacy Recommendation/**Elder who presided over the meeting**

<https://mnumc-reg.brtapp.com/Form3ChurchConferenceCandidacyRecommendation>

Candidate Mentor Report/**Mentor**

<https://mnumc-reg.brtapp.com/CandidateMentorReport>

DCOM/DS Candidate Psychological Assessment Request/**DCOM Registrar, Chairperson or DS**

<https://mnumc-reg.brtapp.com/CandidatePsychologicalAssessmentRequest>

Candidate Psychological Assessment Information/**Candidate**

<https://mnumc-reg.brtapp.com/CandidatePsychologicalAssessmentInformation>

Candidate Health Statement/**Candidate**

<https://mnumc-reg.brtapp.com/CandidateHealthStatement>

Candidate References/**Candidate**

<https://mnumc-reg.brtapp.com/CandidateReferences>

DCOM Action Report to Registrar/**DCOM Registrar, Chairperson, or other member**

<https://mnumc-reg.brtapp.com/DCOMActionReporttoRegistrar>

Instructions:

1. If you are asked to sign any of these forms, please use your mouse and hold down the left click while you write your name. (It may not look much like your signature, but it will be ok for this purpose.)
2. After you have submitted your form, you can print or save it. Scroll up to the top of the page, after the form has been submitted, to find two choices to print your form: "Print Full Size" or "Print Condensed". These choices should also provide an option to save the form as a pdf: Click on either of the print options. On the print screen, the top box should list the name of your default printer. If you click on the dropdown arrow, there should be an option to 'Microsoft Print to PDF'. If you choose that and click print, it should allow you to save it on your computer.