

[Attach approved Request and Policy to this Agreement for Church files]

2021.10.24

**United Methodist Church
Facility Use Agreement**

This Agreement is entered into on _____, 202__ between the _____ United Methodist Church (the "Church") and _____ (the "User"). User has agreed to use the Church Facility or Premises as described in the User's approved Request for Facility Use and in accord with the the Church's Facility Use Policy (the "Policy"). Users other than an individual person must designate their exact name, type of entity, and state or organization here: _____.

1. User is approved to use the Premises on _____ for a period of _____ hours, from _____ to _____, on the following days: _____.

2. The portion of the Premises to be used includes only the following: _____.

3. The User acknowledges it has received, carefully read, understood, and agrees to follow the Facility Use Policy (the "Policy") of the Church prior to signing this Facility Use Agreement (the "Agreement"), including the Children and Youth Safety policy (Section 2), if children will be present, and the express Agreement Regarding Damage to the Premises, User's Assumption of Responsibility and Liability, Indemnity, Insurance, and Disclaimer (Section 6), and all other provisions of the Policy.

4. The User acknowledges that all information provided in its Request for Facility Use is truthful, accurate, and complete and that the Church relied on said information in approving this Agreement. If any provided information changes or becomes inaccurate, the User must immediately notify the Church and correct the information.

5. The undersigned Responsible Person is authorized to enter into this Agreement on behalf of the User and personally guarantees the performance of the Agreement by the User.

6. This Agreement shall not be assigned or transferred to any other User.

7. The User's application has been received, approved, and is attached to this Agreement:

8. The User received, read, understood, and agreed to all terms and conditions in the Policy, which is attached to and made a part of this Agreement by this reference.

9. All deposits and fees required to be paid by the User have been paid and received, including the following:

Dated: _____

[Date User Signs]

Approved by the
USER: _____

[Exact Name of User Entity or Individual]

By : _____
*Print Name and Title
of Responsible Person*

[Signature]
[Printed Name and Title]

Approved by the
CHURCH: _____
Board of Trustees/Administrative Board/Church Officer

[Exact Name of Church]
[Strike the inapplicable designation]

By: _____
Print Name and Title

[Signature]
[Printed Name and Title]