

Council on Finance and Administration (CFA) Minutes
Minnesota Annual Conference of the United Methodist Church
Conference Call
January 12, 2018

Members Present: Brenda Kramer King, Jomyla Choate, Jane Gilbert, Deb Marzahn, John Mitchem, David Parker, and Keith Peterson.

Members Absent: Tom Biatek, Becky Boland, Linda Gesling, Steve Richards, and Steve Weber.

Ex Officio & Services: Barb Brower – Minnesota Annual Conference (MAC) Director of Finance & Administration and Treasurer and Kathleen Keller, Controller.

I. Opening Matters

John Mitchem called the meeting to order at 1:00PM.

Consensus to adopt Agenda. Jomyla Choate made a motion to approve the Consent Agenda that included approval of the December 12, 2017 minutes and the 2018 clergy housing allowance email vote of December 21, 2017. Brenda Kramer King second. Motion Carried.

II. New Business

Barb reviewed the December 31, 2017 apportionment receipt rate and reserve analysis. The final apportionment payment to the general church is due January 19, 2018. At this point, the maximum amount required from reserves to pay 100% of the general church apportionments is \$73 thousand. Keith Peterson made a motion to use up to \$73 thousand of reserves to pay 100% of the general church apportionments. Brenda Kramer King second. Motion carried.

Being no further business the call ended at 1:10PM.

Respectfully submitted,

Barb Brower, Recorder –

Future Meeting Dates – all meetings are at the Minnesota Church Center from noon – 3pm.

- Thursday February 22, 2018
- Thursday April 19, 2018
- Annual Conference 2018 May 30-June 1: Meeting if needed